

GENERAL CARGO DELIVERY

START

1



Cargo Clearing Agent uploads cargo documents online via ATLP

1. Import BOE
2. DO
3. BOL
4. Packing List

2



Cargo Clearing Agent processes payment for PHC Online via ATLP

1. Process the PHC Payment

3



Cargo Clearing Agent creates appointment for delivery online via ATLP

1. Time Slot Selection
2. Cargo & Equipment Selection

4



Cargo Clearing Agent submits transportation details via email

1. Obtain Port Operations NOC to access yard

5



Cargo Clearing Agent attends delivery site & presents cargo documents in-person

1. BOE
2. DO
3. BOL
4. Packing List

6



Cargo Clearing Agent collects delivery note in-person

1. Collect Delivery note with stamp

7



Cargo Clearing Agent attends customs inspection (if required) in-person

1. Present delivery note
2. Cargo documents

8



Cargo Clearing Agent submits delivery note to gate security for exit in-person

1. Present delivery note

FINISH