# CONTAINER FREIGHT STATION
## CROSS STUFFING

**START**

**1** **Cargo Agent submits documents and cross stuffing request via email**

1. NOC from shipping line
2. Bill of lading
3. Packing list
4. MSDS (if hazardous)
5. Manifest
6. Discharge list in excel format

**2** **Obtain Customs approval at the CFS**

**3** **CFS verifies info and provides invoice at CFS counter or online via ATLP**

**4** **Cargo Agent pays the invoice online via ATLP or the CFS Counter**

**5** **The shipping line submits a service request online through the terminal system**

**6** **Transport both full and empty containers from the terminal to the CFS**

**7** **The Cargo Agent processes the Gate Pass online via ATLP**

**8** **The CFS conducts cross-stuffing operations and affixes the seal in the presence of the Cargo Agent**

**9** **Container is weighed**

**10** **Transport both full and empty containers from the CFS to the terminal**

**FINISH**

AD PORTS GROUP

Container Terminal · Shipper/Cargo Agent · CFS · AD Customs · Shipping Line