

PERSONAL PROTECTIVE EQUIPMENT AND UNIFORM GUIDELINES



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PPE AND UNIFORM GUIDELINES

Purpose

The guideline is developed to provide guidance for PPE requirements and Uniforms used in Abu Dhabi Ports. All the departments need to comply with the guideline.

These guidelines are applicable in addition to the Abu Dhabi Ports dress code and personal appearance policy.

Any change request or new requirement should be submitted to hse.ports@adports.ae

HSE will review the request and get management approval. The approved change will be incorporated in the guideline and distributed to all departments. Item samples should be submitted to Communication Division for conformance to brand guidelines before production.

Directives for Staff

PPE is very important to protect yourself from the workplace risks. Our image is a part of our brand and influences customer perception and choice. Our uniform and appearance present an image that is a key element of the Abu Dhabi Ports identity and brand.

The way you appear and act speaks volumes about you personally and the company you represent. You are expected to adhere to all uniform and grooming standards and conduct yourself professionally at all times while in uniform.

- Do not lean against fixtures in view of customers such as counters / bulkheads / seats when standing
- Do not chew gum while in uniform and at work
- Avoid disputes, reproaches, and controversial discussions that can be seen or heard by customers, visitors & port users
- Avoid foods which can leave a strong odor on your breath
- Do not enter a bar, nightclub or consume alcoholic beverages while in uniform

PERSONNEL PROTECTIVE APPAREL & EQUIPMENT

The purpose of personal protective equipment (PPE), is to protect employees and visitors of AD Ports from occupational hazards within the workplace. It is our goal to use engineering controls as the primary method for protecting employees. However, when additional protection is necessary, employees will wear PPE. The scope of this program includes PPE for eye, face, head, foot / leg, hand and fall protection and will remain fluid based on requirements.

So far as it is reasonably practicable our workforce will be involved in the selection process of the equipment to ensure maximum personal comfort. PPE will be selected on its suitability for its intended use, effectiveness, comfort level and durability.

When required, training will be given in the use of the equipment to ensure it is fitted and worn as the manufacturer intends it.

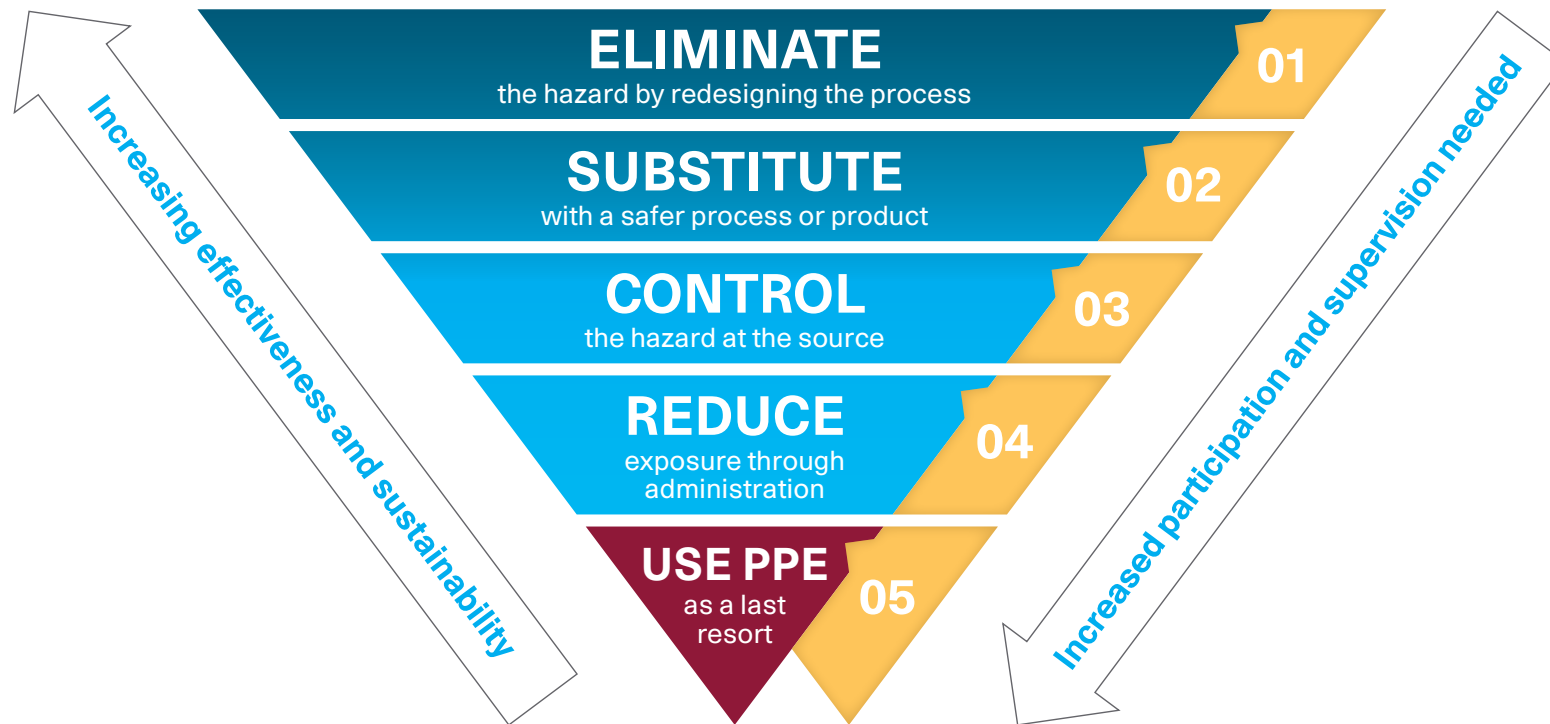
All employees have a duty to

- take reasonable steps to ensure that they do not place themselves or others at risk of harm.
- are also expected to co-operate fully in complying with any procedures that we may introduce as a measure to protect the safety and well-being of our staff and visitors.
- report equipment damage to the supervisor in charge and ensure a replacement is arranged .
- conduct inspection, cleaning, and maintenance of PPE at intervals according to the manufacturer's instructions.
- Items that require manufacturer maintenance must be monitored by the wearer and his / her line manager, and must be returned to the supplier when due for maintenance.
- PPE is issued in order to assist employees fulfill their responsibilities, and should not be distributed or used outside of the work place.
- Employees are responsible to maintain PPE in good conditions and to wear them whenever necessary.
- PPE must be returned to the HSE, upon termination. Employees may be allowed to retain shoes and clothing subject to the approval of their VP.
- Do not use damaged or defective equipment.

Individuals with questions should address them to the HSE department via **hse.ports@adports.ae**



CONTROL MEASURES



When should I use PPE?

- When no other control method is possible
- For emergencies and unusual maintenance activities
- While other controls are being installed
- In addition to other control methods don't provide enough protection



SYMBOL

PURPOSE

Protects against...

GUIDELINES

for selection and use

Head Protection



Head Impact

Ensure your hard hat is appropriately classified for the hazards at your workplace.

Use with chin strap & suspension ratchet.

Eye / Face Protection



Flying particles. Contact with chemicals, radiation from welding or laser, wind or air movement blowing dust or particles into the eyes, and fluid under pressure

Eyewear should individually be assigned and fitted so that the temples fit comfortably over the ears. The frame should be as close to the face as possible and adequately supported by the nose bridge.

Hand Protection



Cuts, slivers or punctures; chemical exposures; heat and cold; electricity; and biological hazards

Wear the right type of glove to protect against the hazard, and ensure proper fit of the glove. Be sure to test gloves for leaks before use if required.

Foot Protection



Impact from falling or rolling objects, punctures from stepping on sharp objects, electrical hazards; slippery or uneven surfaces

Know what hazards the footwear must protect you from. Footwear is rated for different hazards. Make sure it has the proper rating for the hazard, and proper sole for the working conditions.

SYMBOL

PURPOSE

Protects against...

GUIDELINES

for selection and use

Hearing Protection



Excessive noise

Ear muffs and ear plugs are the two main types. In areas where noise exceeds 85 dB, double protection is required.

High Visibility Clothing



Allows workers to be seen in low light, poor weather, and at night

Appropriate clothing must be worn at work. Clothing must fit properly and be comfortable as well as functional.

Breathing Protection



Inhalation of potentially hazardous substances such as dust and vapors

A complete hazard assessment is required to select the correct breathing protection.

Fall Arrest / Protection



Falling two meters or more

Establish a complete fall protection program that includes training workers, selecting, fitting and inspecting the equipment

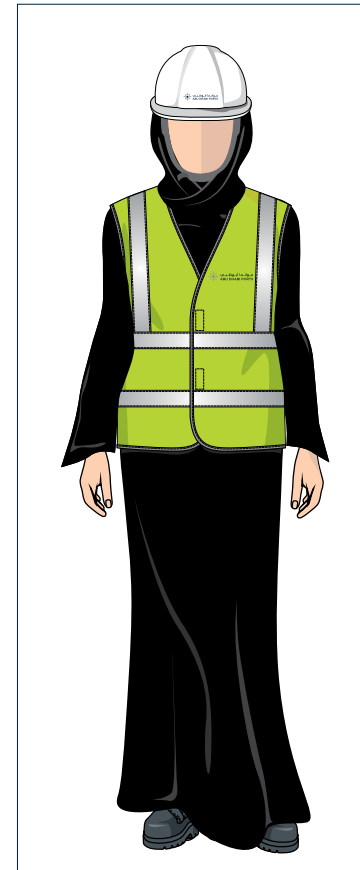
GENERAL PPE GUIDELINES FOR WOMEN

Civilian clothing / Abaya, should be worn with:

1. Safety helmet with chin strap
2. Abu Dhabi Ports standard issue safety shoes - Black
3. Abu Dhabi Ports reflective vest
4. Marine life vest (PFD) must be worn if within one meter of quay side or working over water
5. Avoid jewellery or restrict to a minimum

Note: Abaya and Hijab worn in operational areas must be compact and tucked away to prevent risk of snagging.

Mandatory
logos / elements



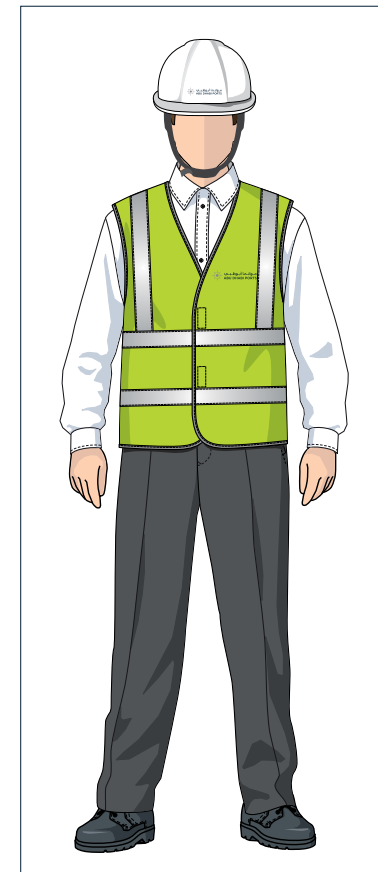
GENERAL PPE GUIDELINES FOR MEN

Civilian clothing / Kandura, should be worn with:

1. Safety helmet with chin strap, without agal and gutra
2. Abu Dhabi Ports Standard Issue Safety Shoes - Black
3. Abu Dhabi Ports Reflective vest
4. Do not roll sleeves up
5. Avoid jewellery or restrict to a minimum

Note: Kandura can be worn ONLY while staff are not involved in operations or not working over water

Mandatory
logos / elements



COVERALLS - MANAGEMENT & SUPERVISORS

Mandatory
logos / elements



Users

Management & Supervisors

Item

Coverall

Specifications

100% cotton
2-inch reflective tapes on arms, legs and chest

Color

Beige

Branding

- Front chest left - Abu Dhabi Ports logo embroidery (12x3 cm) in Dark Blue color
- Front chest right - Safeen logo or Departments logo if any in dark blue colour (12x3 cm) embroidery
- UAE flag on right arm (5x2.5 cm)
- Abu Dhabi Ports logo centered across back (20x7 cm) or for Safeen staff - Safeen Company logo centered at the back (20x7 cm), embroidered in dark blue

Purpose

Operation work

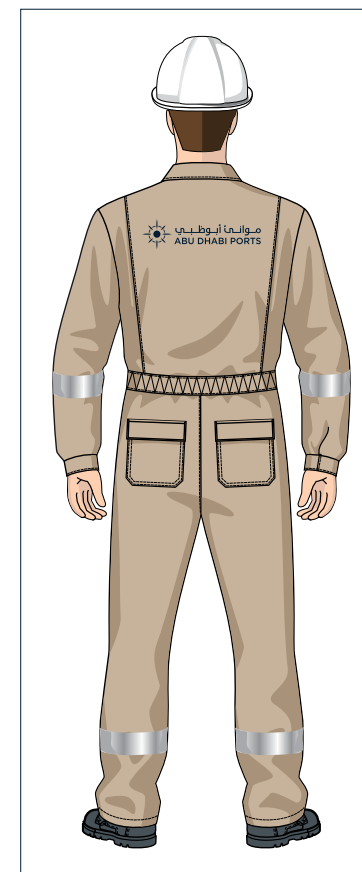
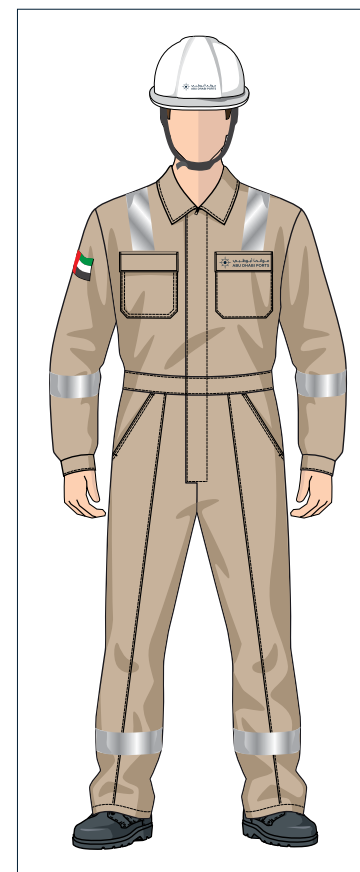
Guidelines

- To be worn during operations with:
- Safety shoes and safety helmet with chin strap
 - Marine life vest (PFD) must be worn if within one meter of quay side or working over water
 - Additional PPE to be used as required by job risk assessment

Option

Can be made as one-piece or two-piece overall

Rank epaulets can be added for the teams with a ranking structure such as Harbor Master, Safeen, Security

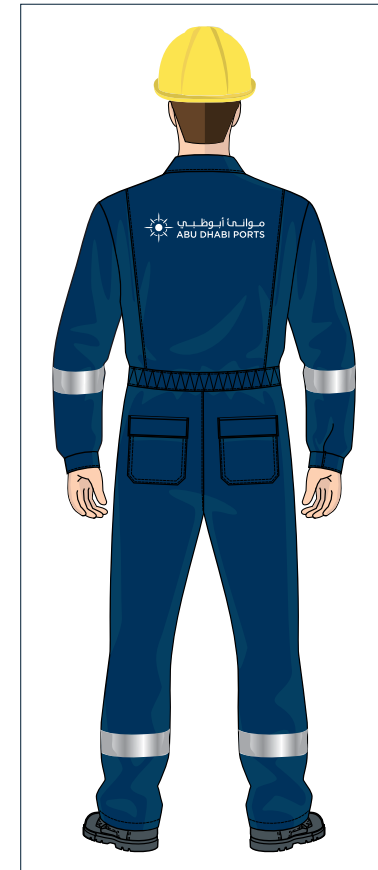
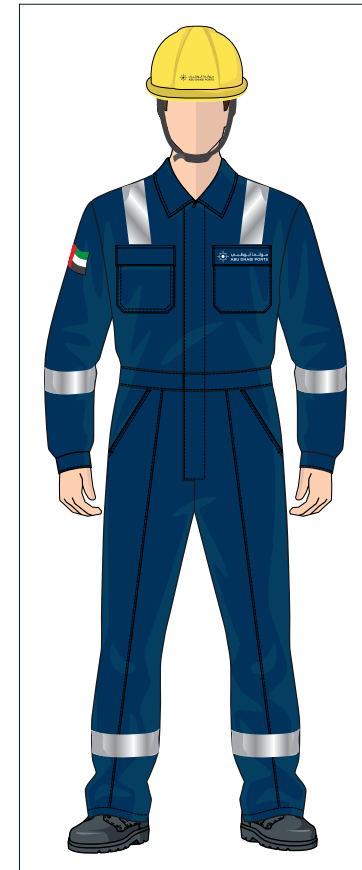


COVERALLS -GROUND STAFF

Mandatory
logos / elements



Users	Ground Staff
Item	Coverall
Specifications	100% cotton 2-inch reflective tapes on arms, legs and chest
Color	Navy Blue
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo embroidery (12x3 cm) in white • UAE flag on right arm (5x2.5 cm) • Abu Dhabi Ports logo centered across back (20x7 cm) embroidered in white
Purpose	Operation work
Guidelines	<p>To be worn during operations with:</p> <ul style="list-style-type: none"> • Safety shoes and safety helmet with chin strap • Marine life vest (PFD) must be worn if within one meter of quay side or working over water • Additional PPE to be used as required by job risk assessment
Option	Can be made as one-piece or two-piece overall



COVERALLS - SAFEEN SEAMEN

Mandatory
logos / elements

لسفين
SAFEEN



Users

Marine Services Seamen

Item

Coverall

Specifications

100% cotton
2-inch reflective tapes on arms, legs and chest

Color

Orange

Branding

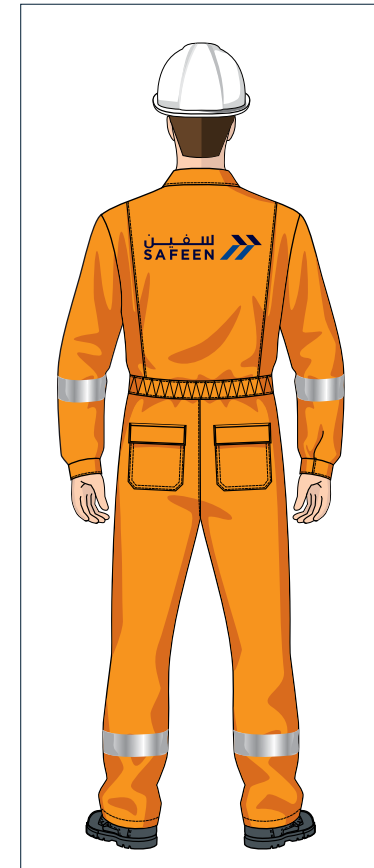
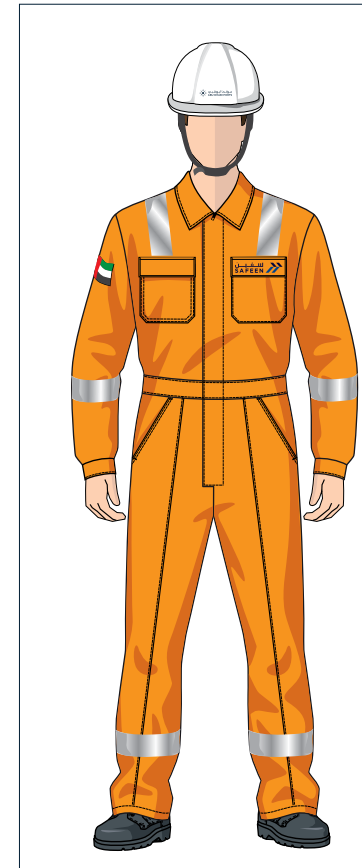
- Front chest right - Safeen logo or Departments logo if any in dark blue colour (12x3 cm) embroidery
- UAE flag on right arm (5x2.5 cm)
- Safeen staff - Safeen Company logo centered at the back (20x7 cm), embroidered

Purpose

Operation work

Guidelines

- To be worn during operations with:
- Safety shoes and safety helmet with chin strap
 - Marine life vest (PFD) must be worn if within one meter of quay side or working over water
 - Additional PPE to be used as required by job risk assessment



FIRE & RESCUE SERVICES COVERALLS

Mandatory
logos / elements



موانئ أبوظبي
ABU DHABI PORTS



Users

Fire & Rescue Services (FRS)

Items

Coverall

Specifications

Cotton Nomex blend

2-inch reflective tapes on arms, legs and chest

Color

Brown

Branding

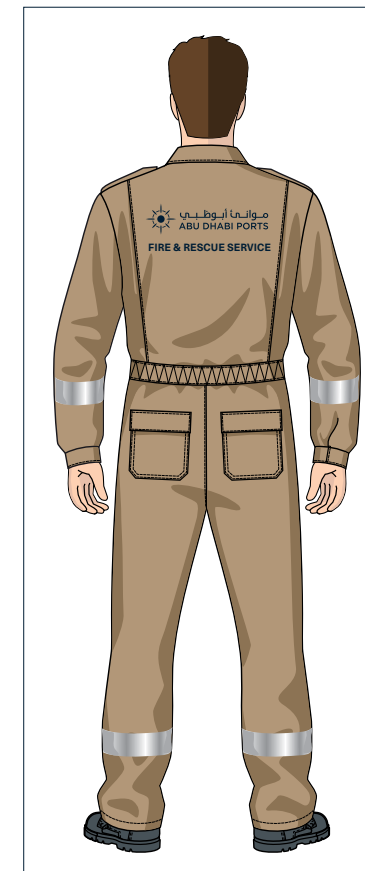
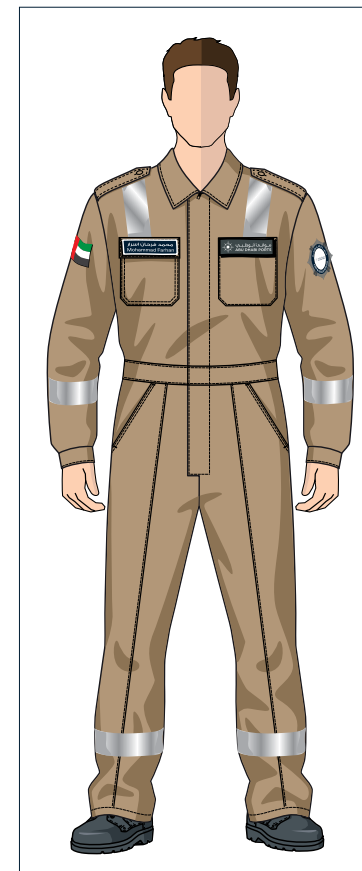
- Front chest left - Abu Dhabi Ports Logo embroidery in white with dark blue background removable (12x3 cm)
- FRS logo on left arm - embroidered patch / removable (6 cm dia)
- Front chest right - Name tag (Velcro) embroidery in white with dark blue background removable (12x3 cm)
- UAE flag on right arm - embroidery (5x2.5 cm)
- Back center - Abu Dhabi Ports logo printed in dark blue (26x7 cm)
- Back center - Section name to be in centered capitals under logo in dark blue embroidery
- Rank Epaulets to be worn

Purpose

Work Wear

Guidelines

To be worn with fire boots



FIRE & RESCUE SERVICES INCIDENT GEAR

Users

Fire & Rescue team

Item

Fire Gear

Specifications

Fire helmet - Type B, structural fire-fighting helmets to BS EN 443:2008

Fire trousers and fire jacket - structural fire-fighting trousers and jacket to NFPA 1971:2007. Lightweight and suitable for use in hot and humid summer temperature

Fire boots - structural fire-fighting boots to NFPA 1971:2007. Lace boots for any fire-fighting operation with class 2 protective cut-resistance, waterproof, oil and gasoline resistant

Fire gloves - structural fire fighting gloves to NFPA 1971:2007 glove with breathable waterproof lining and thermal barrier.

Color

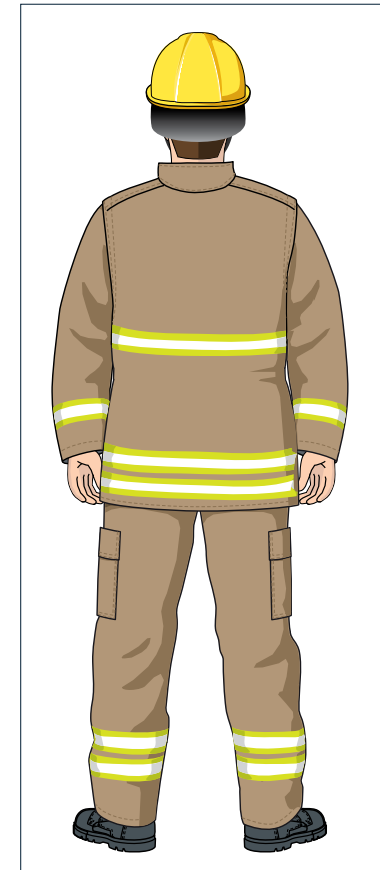
Fire helmet - white (Station officers); yellow (Fire fighters)

Fire trousers and jacket - gold

Fire boots - black

Purpose

Emergency response gear







PERSONNEL PROTECTIVE EQUIPMENTS





Respiratory Protection

S.No.	Item	Specification		Users / Notes
1	Dust Mask	N95 dust / mist respirators • Patented filter media, Nose Foam, Nose Clip & Two Straps.		All Personnel
2	Dust Mask	<ul style="list-style-type: none"> • Tested and certified to AS / NZS • Traditional convex shape with nose clip and twin strap design • Durable, collapse resistant inner shell • Reliable, effective protection against fine particles. • 3M™ Advanced Electret Filter Material gives effective filtration with low breathing resistance for consistent high quality performance. • 3M™ Cool Flow™ exhalation valve offers improved comfort in hot humid environments and / or where work is hard and physical* 		Fire Crew
3	Fullface Respirator & canister for decon mask	<ul style="list-style-type: none"> • Reusable Full face respirator • Standard: EN136:1998 (Class1) 		To be used with Multi Acid Gas & Vapour Cartridge Fire Crew; Cold Store Staff
4	Multi Acid Gas & Vapour Cartridge	<ul style="list-style-type: none"> • Universal vapor cartridge (Set of 2 pieces) • Hazard: Organic Vapour, Acid Gas, Ammonia & Formaldehyde • Packing: 2 Pieces / Packet-30 Packets / Carton 		To be used with Decon Mask Fire Crew; Cold Store Staff

Hearing Protection

S.No.	Item	Specification		Users / Notes
5	Ear Muff	<ul style="list-style-type: none"> • Lightweight - headband • Ideal for environments including factories, sheet metal works, schools, printing and textile operations and power equipment • Dual low-pressure bands improve comfort • Broad foam cushions provide low surface pressure • Ideal for noise levels up to 98dBA • NRR 25dB 		Operations personnel working in high noise environment
6	Ear Plugs	<p>Universal size reusable ear plug:</p> <ul style="list-style-type: none"> • A four flange design that allows this ear plug to fit almost all ear canals. An ultra-soft polymer provides a comfortable and effective seal. • A sturdy and stiff handle that allows an easy grip for insertion and removal. • Material is resistant to ear wax and body oils and will outlast PVC ear plugs. • Polymer is non-allergenic and non-irritating to the sensitive skin in the ear canal. • Noise Reduction Rating is 25 dB 		All personnel

Face Protection

S.No.	Item	Specification		Users / Notes
1	Safety Specs	Protective eyewear, lightweight and designed with high-wrap polycarbonate lenses and integral sideshields to provide comfortable fit and ultimate protection.		All personnel working outdoors or in highly lit environments
2	Safety Specs	Sleek-styled QX protective eyewear blends clarity and safety with a soft nose bridge and adjustable temples, anti-fog coating, and a wraparound, polycarbonate lens		All personnel
3	Safety Specs	<ul style="list-style-type: none"> • Safety Spectacle, Hard Coated, Anti Scratch, Anti-UV. • Lens: Clear / Smoke with Grey frame 		All personnel
4	Safety Goggles	Sealed Premium Goggles, <ul style="list-style-type: none"> • Acetate lens with anti-fog coating for extra convenience and visual clarity • Optical Class 1 for visual clarity • Modern slim-line and lightweight design for an excellent fit • Easy-to-adjust strap for stable and comfortable wear • Sealed frame for additional protection against fine particles and gases • 2890SA - Acetate, Non Vented - 2C-1.2 3M 1 FT 		

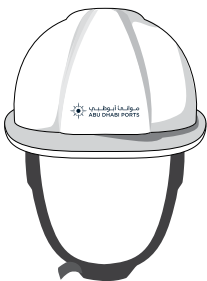



Face Protection

S.No.	Item	Specification		Users / Notes
5	Welding Cutting Goggles	Weldman		Aton and Technical Workshop staff
6	Face Shield for Grinding (clear)	<ul style="list-style-type: none"> Combination headgear and faceshield safety system. Includes H8A ratchet headgear and WP96 polycarbonate faceshield. Adjustable ratchet suspension. Molded faceshield provides impact protection. 		Workshop Operators Use with protective eye wear
7	Face Shield Visor and Brow Guard	<p>Item 1</p> <ul style="list-style-type: none"> Clear polycarbonate visor offers great protection against the grinding, chipping and protection from the other flying objects at the work place. Size: 8" X 15" X 1.0mm <p>Item 2</p> <ul style="list-style-type: none"> Large brow-guard with ratchet to use with face shield provides excellent protection. Cross strap adjusts to allow an exceptional fit. Full floating mount spark-guard provides comfortable wear even with heavy face-shield and continuous use. Ratchet adjustment for quick, easy and comfort fit. 	 	<p>To be used as a set</p> <p>Workshop Operators</p>

Face Protection

S.No.	Item	Specification		Users / Notes
8	Hand-Held Welding Helmet	<ul style="list-style-type: none"> Hand-held welding helmet; thermoplastic; wide vision welding handshield; heat resistant handle; CSA approved; meets ANSI Z87.1 standards; 4 1/2" x 5 1/4". 		Aton and Technical Workshop staff
9	Welding shield helmet	<ul style="list-style-type: none"> The PS-100 welding shield features breathing vents which reduce CO₂ built up providing welders superior comfort. Low weight of shield allows the welder to wear the shield for long duration without causing neck strain 		Aton and Technical Workshop staff
10	Eye Wash Station	<ul style="list-style-type: none"> Eye Wash Station 2 X Eye Shower 500ml Wall Plate Complete 		To be installed in operations areas, workshops, and other locations as necessary. Area owners are responsible to ensure consumables are not expired and replaced

Head Protection

Color Code				
Illustration				
Helmet color	White	Yellow	Orange	Green
User	Management & supervisor	Ground staff	Trainee	Visitor

Head Protection

S.No.	Item	Specification		Users / Notes
1	Hard Hat	<ul style="list-style-type: none"> • 4 Point suspension, • HDPE shell, • Pin lock adjustment • Color code: White / orange / yellow / red / green 		All personnel
2	Bump Cap *	<ul style="list-style-type: none"> • Durable, molded from high-density polyethylene • Style Front Brim • Vented Bump Cap 		<p>When head protection is desired but not required, Bump Caps reduce exposure to lacerations and abrasions caused by minor bumps to the head</p> <p>Bump Caps are appropriate ONLY for work situations which do not require ANSI compliant head protection.</p>
3	Weather Protector Hood	<p>Fabric 98% cotton 2% spandex GSM : 245</p> <ul style="list-style-type: none"> • Specially designed for professionals working in fields encountering UV light, Sand and Windy condition. • Super fine double knit cotton Jersey. • Protection against heavy wind & dust particles. • Designed to provide durable longer coverage of the neck, upper chest & the top of the shoulder blades. • Colour: White • One size fits all 		All personnel


*** Note:**

They are recommended for areas where protection is needed from head bumps and lacerations. These are not designed to protect against falling or flying objects and are not ANSI approved.



Hand Protection

S.No.	Item	Specification		Users / Notes
1	Gloves	<ul style="list-style-type: none"> • Cotton knitted Glove, Navy blue with single side PVC dots gloves & inter-locked cuff. • Application: General Handling • Color: Navy Blue / Grey 		All personnel
2	Gloves- Latex Coated	<p>Disposable gloves nitrile powder free</p> <ul style="list-style-type: none"> • Made of 100% nitrile • Puncture resistance • Combines excellent fingertip sensitivity with exceptional durability • Gives a high level of protection against grease and oil • Lightweight and comfortable to wear • Silicone-free 92-600 		Fire crew ; Aton Team; Oil Spill repsonse
3	Gloves – Latex Coated	<ul style="list-style-type: none"> • Seamless 10 gauge polyester / cotton shell with latex palm coating with crinkle finish for grip 		Fire crew ; Aton Team; Oil Spill repsonse

Hand Protection

S.No.	Item	Specification		Users / Notes
4	Insulating Gloves	<ul style="list-style-type: none"> Fully insulating gloves each test stamped for working voltages ranging from 500V up to 36,000V – manufactured to EN60903 		<p>Technical operators</p> <p>To be worn with cotton undergloves</p> <p>The EN60903 and IEC903 standards advise visual inspection by inflation of the glove in order to detect air leaks</p>
5	Gloves - Heavy Duty Leather (short)	<ul style="list-style-type: none"> Split leather Single Palm gloves with rubberized cuff and integrated vain patch and elastic back. Color: Grey / Yellow 		All personnel
6	Gloves - Mid Forearm Length	<ul style="list-style-type: none"> Leather Heavy duty gloves 		<p>Fire crew</p> <p>Aton team;</p> <p>Mooring gang;</p>

Hand Protection

S.No.	Item	Specification		Users / Notes
7	Welding Gloves	<ul style="list-style-type: none"> Grey split leather-welding gloves with single palm, cotton drill lining, welted seams and wing thumb 16" length 		Workshop
8	Welding Sleeves	<ul style="list-style-type: none"> Cow split leather welding sleeves. Piping: Red Length:22.5 Inches Width:21 Inches Application: Protect from metal splashes, flames, sparks & ultra violet radiation in welding application Packing: 50 Pieces / Carton 		Workshop



Foot Protection

S.No.	Item	Specification		Users / Notes
1	Safety Shoes	<ul style="list-style-type: none"> • Mens Slip On • Leather: Black Star Leather • Static Dissipative • Aluminum Toe 		All personnel
2	Safety Shoes	<ul style="list-style-type: none"> • Safety shoes “Low Ankle” with 200 joules Composite toe & Kevlar mid plate. • Oil, Acid & alkali resistant up to 180 heat resistant PU / TPU sole. • Standard: EN345 S3; • Color: Black 		All personnel
3	Safety Shoes	<ul style="list-style-type: none"> • Safety shoes “High Ankle” with 200 joules steel toe & steel mid plate. • Oil, Acid & alkali resistant, heat resistant. • Specification: Buffalo leather full grain • Lining: Camberelle + 3mm foam + TC, Breathable, Wicking, Drying, Abrasion resistance. • Insole: Mesh+EVA+Antistatic • Sole: Double density PU / Rubber • Toe Cap: Steel toe cap (200 J) • Mid Plate: Steel • Standard: EN20345 S1P, • Color: Black 		All personnel



Foot Protection

S.No.	Item	Specification		Users / Notes
4	Safety Shoes – Ladies	<ul style="list-style-type: none"> • Safety Jogger • Rubber sole; • Composite toe cap; 		All personnel
5	Safety Shoes – Welding	<p>Men's 9-inch pull-on boot</p> <ul style="list-style-type: none"> • Brown Leather • Safety rating: ASTM F2413-11, M / I / 75 / C / 75, EH PR • Slip resistance good • Oil / gas resistance best • Chemical resistance better • Abrasion resistance better 		All personnel


Fall Protection

S.No.	Item	Specification		Users / Notes
1	Safety Harness	<p>Full body harness</p> <ul style="list-style-type: none"> • 2 chest attachment textile loops • 1 dorsal D ring for fall arrest • 2 lateral D rings for work positioning • Adjustable shoulder thigh straps and waist belt • Conforms to EN 361:2002 AND EN 358:1999 		<p>All personnel working at heights or upon moving structures (eg bouy maintenance)</p> <p>Aton ; Contractors; Facility Management staff</p>
2	Safety Lanyard	<ul style="list-style-type: none"> • Forked Lanyard with energy absorber, • 2 scaffold hooks on either end & karabiner, • 3 strand polyamide, 		<p>All personnel working at heights or upon moving structures (eg bouy maintenance)</p> <p>Aton ; Contractors; Facility Management staff</p>

Torso Protection





S.No.	Item	Specification		Users / Notes
1	Reflective Vest	<ul style="list-style-type: none"> • Reflective vest in florescent yellow • Branded with AD Ports Logo on front chest leftside • Centered across back • Additional text marking of divisions to be below logo on the back 		All personnel
2	Welding Apron	<ul style="list-style-type: none"> • Leather welding apron – 36” • Piping: Red • Size: Length 36 Inches-Width 24 Inches • Application: Protect from metal splashes, flames, sparks & ultra violet radiation in welding application 		Aton and Technical Workshop staff

Protective Clothing




S.No.	Item	Specification		Users / Notes
3.1	Winter Jacket - Abu Dhabi Ports employees	<ul style="list-style-type: none"> • High Viz Lightly padded • Branding Front chest left - Abu Dhabi Ports Logo embroidery in dark blue (12x3 cm) • UAE flag on right arm - embroidery (5x2.5 cm) • Back in center - Abu Dhabi Ports Logo embroidery in dark blue (26x7 cm) 		All personnel

S.No.	Item	Specification		Users / Notes
3.2	Winter Jacket - SAFEEN employees	<ul style="list-style-type: none"> • High Viz Lightly padded. • Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm) • Front chest right - SAFEEN logo in dark blue embroidery (12x3 cm) • Back center - SAFEEN logo in dark blue embroidery (26x7 cm) • UAE flag on right arm - embroidery (5x2.5 cm) 		All Safeen staff

Marine Safety

S.No.	Item	Specification		Users / Notes
1	Marine Life Jacket	<ul style="list-style-type: none"> • This life jacket is ISO12402-3 (150N) • 2/3 stainless steel bar buckle • 38g cylinder • Light fitting point • Retro-reflective tape • Integral lifting becket • 5 year guarantee 		All personnel working near or over water Must be worn with strobe
2	Double Cylinder Marine Life Vest	<div> <ul style="list-style-type: none"> • 176N buoyancy – each chamber • 2 X 38g cylinders • Twin chamber • Zip closure • Crotch strap • Light fitting point • Lifting beckets </div> <div> <ul style="list-style-type: none"> • Buddy line • Wipe clean cover • Retro tape, whistle & light • Harness <p>Solas and med ship's wheel approved</p> </div>	 	All personnel working near or over water Must be worn with strobe
3	Marine Life Jacket Strobe	<ul style="list-style-type: none"> • 0.75cd output specification • 8 hour duration as required by IMO SOLAS regulations 		All personnel using PFD (working near or over water)

Road Safety

S.No.	Item	Specification		Users / Notes
1	Vehicle Beacon	<ul style="list-style-type: none"> Battery operated Magnetic base 		All personnel driving within port
2	Marine Life Jacket Strobe	<ul style="list-style-type: none"> Traffic cone, 75 meter high with heavy base reflective 2 part cone. Color: Orange / white 		Safety and incident management site
3	Marine Life Jacket Strobe	<ul style="list-style-type: none"> Red / White barrier tape 50mm, 3" X 450 meter / Roll. 		Safety and incident management sites

Miscellaneous

S.No.	Item	Specification		Users / Notes
1	Personal First Aid Kit	<ul style="list-style-type: none"> Portable first aid kit with plastic case. 		<p>All mobile personnel working on multiple site</p> <p>All medication in kit such as aspirin must be removed</p> <p>Antibiotic creams must be checked for expiry and prior to issue</p>
2	First Aid Box	<ul style="list-style-type: none"> 25 People 		<p>For use in offices and Vessels</p> <p>All medication in kit such as aspirin must be removed</p> <p>Antibiotic creams must be checked for expiry and prior to issue</p>
3.1	Polo Tshirt – Nonoperational areas - Abu Dhabi Ports Employees	<p>Specifications 100% cotton; Short sleeved; Long sleeved</p> <p>Color White</p> <p>Branding Front chest left - Abu Dhabi Ports Logo embroidery in dark blue (12x3 cm)</p> <p>UAE flag on right arm - embroidery (5x2.5 cm)</p> <p>Back in center - Abu Dhabi Ports Logo embroidery in dark blue (26x7 cm)</p>		<p>All Staff</p> <p>To be used at events; exhibitions; training etc.</p> <p>Only in non-operations areas</p>
3.2	Polo Tshirt – Non-operational areas - SAFEEN Employees	<p>Specifications 100% cotton; Short sleeved; Long sleeved</p> <p>Color White</p> <p>Branding Front chest left - Abu Dhabi Ports Logo embroidery in dark blue (12x3 cm)</p> <p>Front chest right - SAFEEN logo in dark blue embroidery (12x3 cm)</p> <p>UAE flag on right arm - embroidery (5x2.5 cm)</p> <p>Back in center - SAFEEN Logo embroidery in dark blue (26x7 cm)</p>		<p>All Safeen staff</p> <p>To be used at events; exhibitions; training etc.</p> <p>Only in non-operations areas</p>

Miscellaneous

S.No.	Item	Specification		Users / Notes
4	Polo Tshirt – Nonoperational areas - Abu Dhabi Ports Employees	Specifications 100% cotton; Short sleeved; Long sleeved Color White Branding Front chest left - Abu Dhabi Ports Logo embroidery in dark blue (12x3 cm) Department name-please refer to Uniform Guideline on this UAE flag on right arm - embroidery (5x2.5 cm) Back in center - Abu Dhabi Ports Logo embroidery in dark blue (26x7 cm)		All Staff To be used at operations areas in addition to necessary PPE
4.1	Polo Tshirt – Non- operational areas - SAFEEN Employees	Specifications 100% cotton; Short sleeved; Long sleeved Color White Branding Front chest left - Abu Dhabi Ports Logo embroidery in dark blue (12x3 cm) Department name-please refer to Uniform Guideline on this Front chest right - SAFEEN logo in dark blue embroidery (12x3 cm) UAE flag on right arm - embroidery (5x2.5 cm) Back in center - SAFEEN Logo embroidery in dark blue (26x7 cm)		All Safeen staff To be used at operations areas in addition to necessary PPE



UNIFORMS



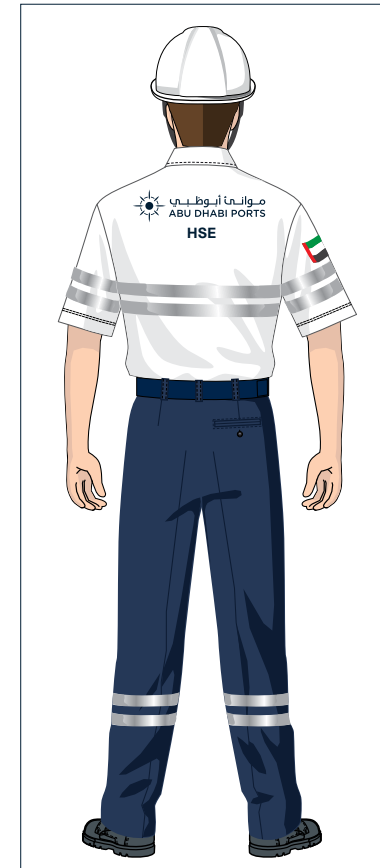
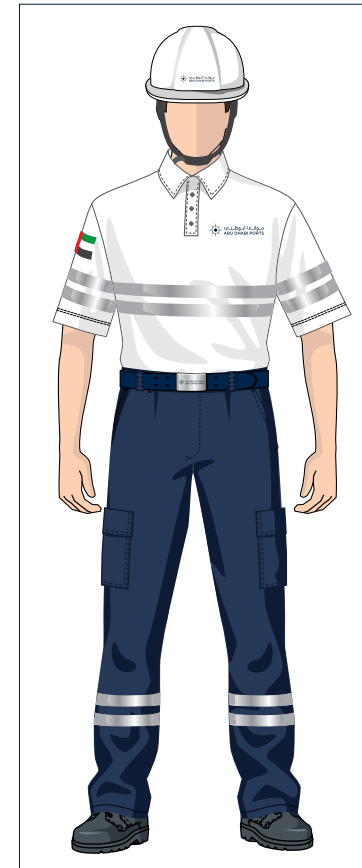
HSE / FIRE & RESCUE SERVICES

HSE INSPECTORS UNIFORM

Mandatory
logos / elements



User	HSE Inspectors
Item	Polo Shirt
Specifications	100 % cotton; short & long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm) • Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm) HSE to be in centered capitals under logo in dark blue embroidery • UAE flag on right arm - embroidery (5x2.5cm) • Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)
Item	Trouser
Specifications	Poly Cotton with two strips of 1-inch reflective strips on lower shins Cargo patch pockets on both leg; side pockets along seams
Color	Dark blue
Purpose	Work Wear
Guidelines	To be worn along with: <ul style="list-style-type: none"> • Reflective vest • Dark blue belt with AD Ports Logo in silver buckle • White safety helmet with chin strap • Black safety shoes • Do not roll sleeves up

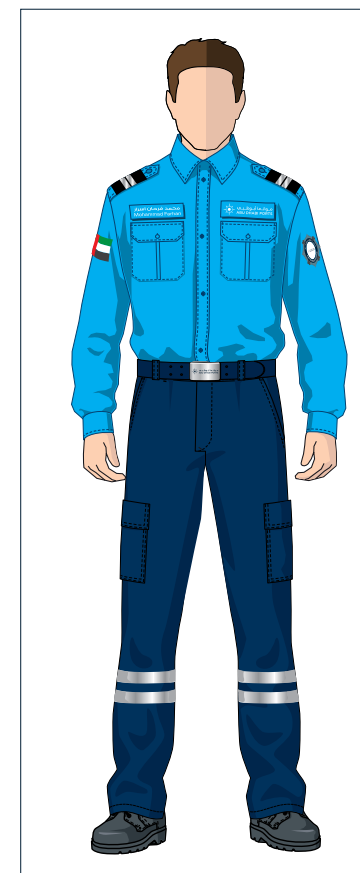
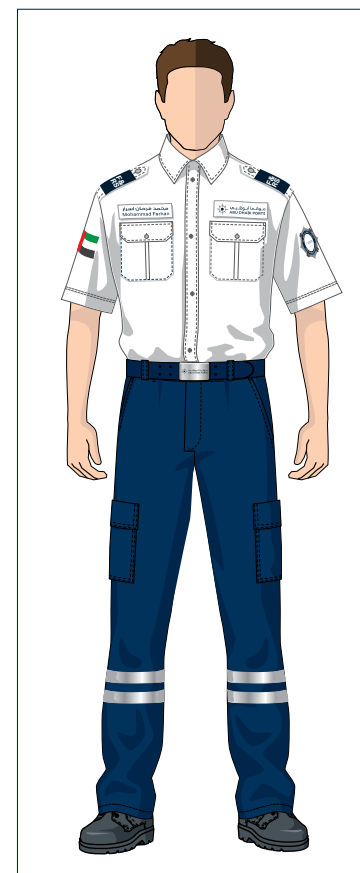


FIRE & RESCUE SERVICES STATION UNIFORM

Mandatory
logos / elements



Users	Fire fighters; Lead Fire fighters; Station Officers; Fire Chief
Item	Shirt
Specifications	Polycot; Short sleeved; Long-sleeved
Color	White - Station Officers; Blue - Fire fighters
Branding	<ul style="list-style-type: none"> Front chest left - Abu Dhabi Ports Logo embroidery in white with blue background for blue shirt & in dark blue with white background for white shirt - removable (12x3 cm) Front chest right - Names in white with blue background for blue shirt & in dark blue for white shirt - removable (12x3 cm) UAE flag on right arm - embroidery removable (5x2.5cm) Fire department logo in left arm; embroidered removable applique
Item	Station Trousers
Specifications	Poly Cotton; Cargo patch pockets on both legs; 1-inch double reflective strip on lower shins
Color	Navy blue
Purpose	Special events
Branding	<p>To be worn along with:</p> <ul style="list-style-type: none"> Epaulets Dark blue belt with AD Ports Logo in silver buckle Black safety shoes

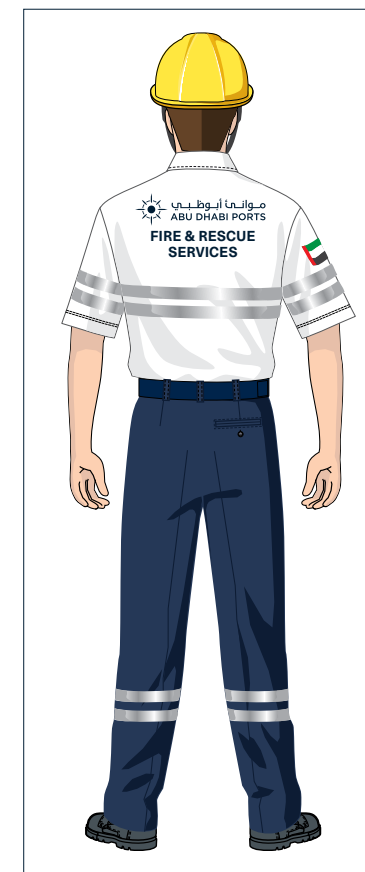
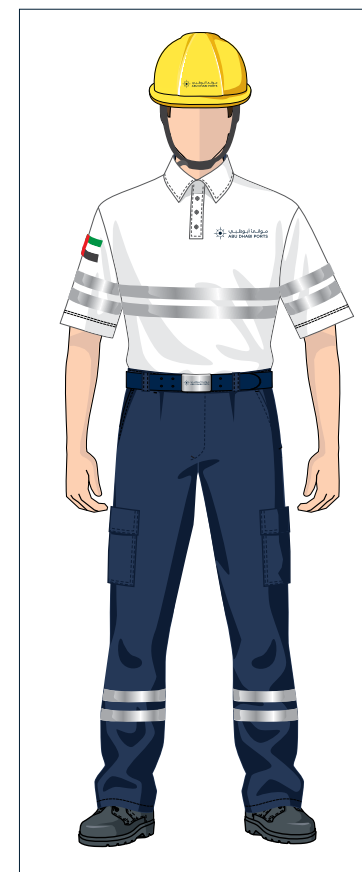


FIRE & RESCUE SERVICES - WORKWEAR

Mandatory
logos / elements



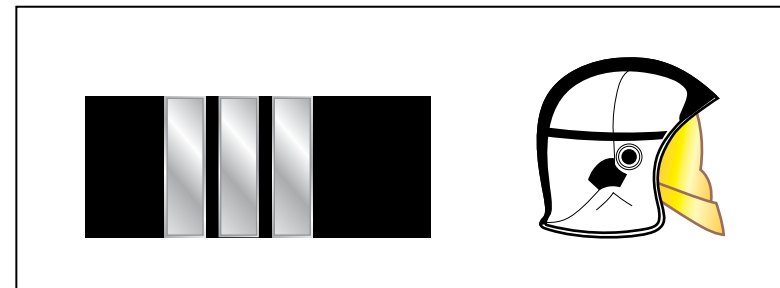
User	Fire & Rescue team
Item	Polo Shirt
Specifications	100% cotton; short & long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm) • Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm) • Fire & Rescue Services to be in centered capitals under logo in dark blue embroidery • UAE flag on right arm - embroidery (5x2.5cm) • Two one inches reflective strip, with to one inch gap, around torso and sleeves (biceps)
Item	Trouser
Specifications	<p>Poly Cotton with two strips of 1-inch reflective strips on lower shins</p> <p>Cargo patch pockets on both legs; side pockets along seams</p>
Color	Dark blue
Purpose	Work Wear
Guidelines	<p>To be worn along with:</p> <ul style="list-style-type: none"> • Reflective vest • Dark blue belt with AD Ports Logo in silver buckle • Yellow safety helmet with chin strap • Black safety shoes



FIRE & RESCUE SERVICES EPAULETS AND HELMET MARKINGS



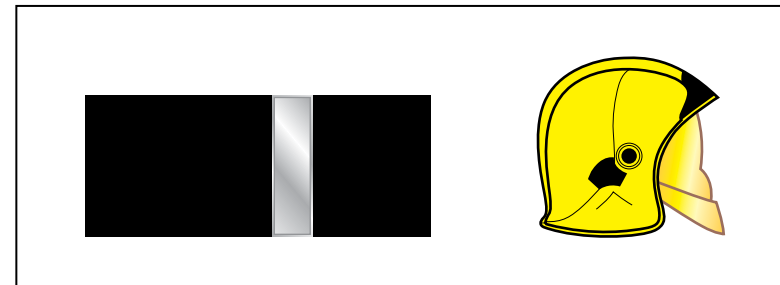
Chief - Fire Services



Fire Station Officers / Fire Service Officers & Specialists



Lead Fire Fighters (LFF) / Fire Safety Inspectors (epaulet only)



Fire Fighters (FF)

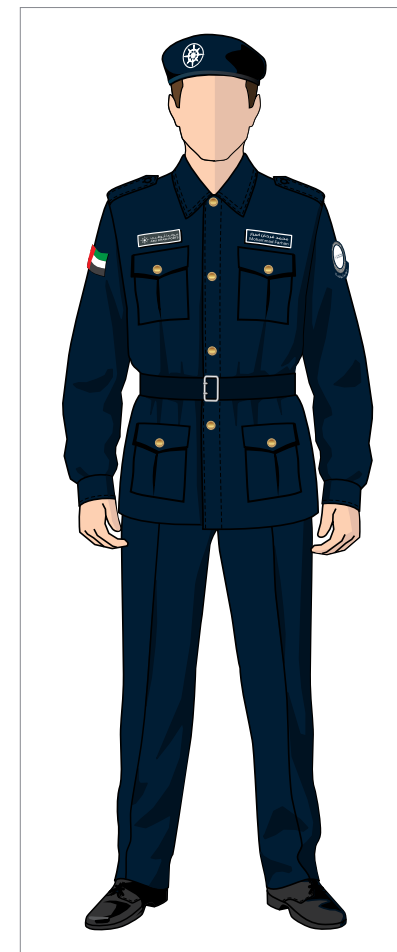


SECURITY

SECURITY PERSONNEL PATROL OFFICERS - FORMAL

Users	Security Patrolling Officers
Color	Navy Blue
Branding	Abu Dhabi Ports logo on front right
Item	Security Jackets
Brand	Custom made
Specifications	Four pockets in front belted with gold buttons
Color	Navy Blue
Branding	<ul style="list-style-type: none"> • Front chest right - Abu Dhabi Ports logo embroidery removable in white with blue background (12x3 cm) • Front chest left - name tag • Abu Dhabi Ports Security Logo on left sleeve • UAE flag on right arm - embroidery (5x2.5cm) • Epaulets
Purpose	To be worn during work hours Must be belted and fully buttoned during duty hours
Item	Security Trousers
Specifications	Fall straight from hip
Color	Navy Blue
Purpose	Work Uniform
Guidelines	To be worn with black safety shoes and black socks
Item	Beret
Specifications	Navy blue to match suit, Wool mix, Security logo embroidered in full color s over right eyebrow

Mandatory
logos / elements



SECURITY PERSONNEL PATROL OFFICERS - INFORMAL

Mandatory
logos / elements



Users

Item

Specifications

Color

Branding

Security Patrolling Officers

Polo Shirt

100% cotton; short & long sleeve

White

- Front chest left - Abu Dhabi Ports logo embroidery in dark blue (12x3 cm)
- Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm) Security to be in centered capitals under logo in dark blue embroidery
- Abu Dhabi Ports Security logo left arm - embroidered (6cm dia)
- UAE flag on right arm - embroidery (5x2.5cm)
- Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)

Item

Specifications

Color

Purpose

Guidelines

Trouser

Poly Cotton with two strips of 1-inch reflective strips on lower shins

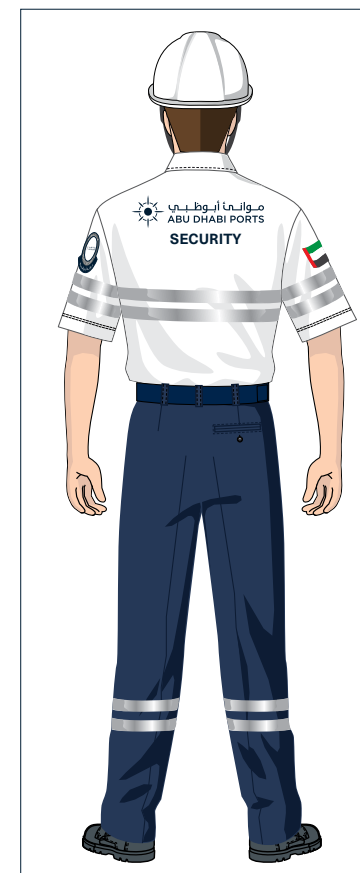
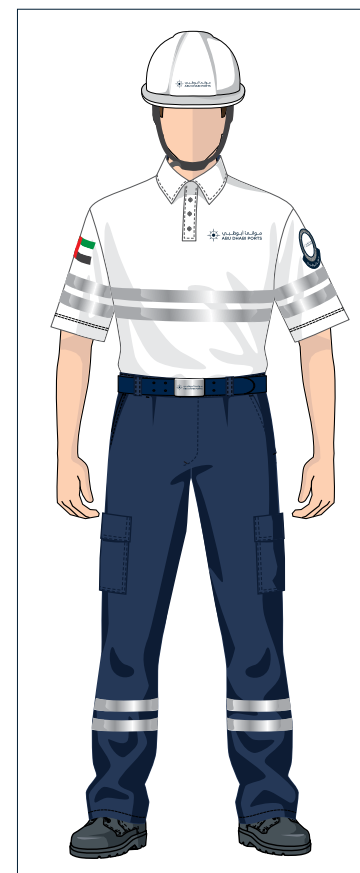
Cargo patch pockets on both leg; side pockets along seams

Dark blue

Work wear

To be worn along with:

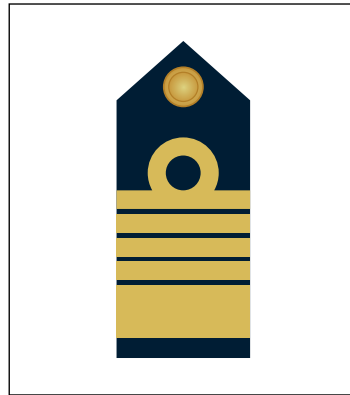
- Reflective vest
- Dark blue belt with AD Ports Logo in silver buckle
- White safety helmet with chin strap
- Black safety shoes



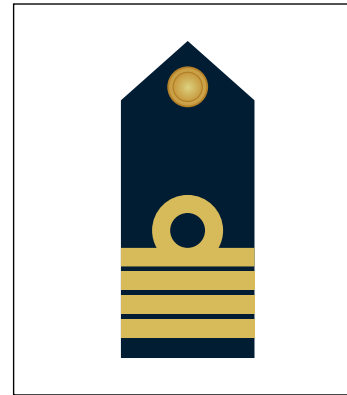


HARBOR MASTERS

HARBOR MASTERS - EPAULETS



Harbor Masters



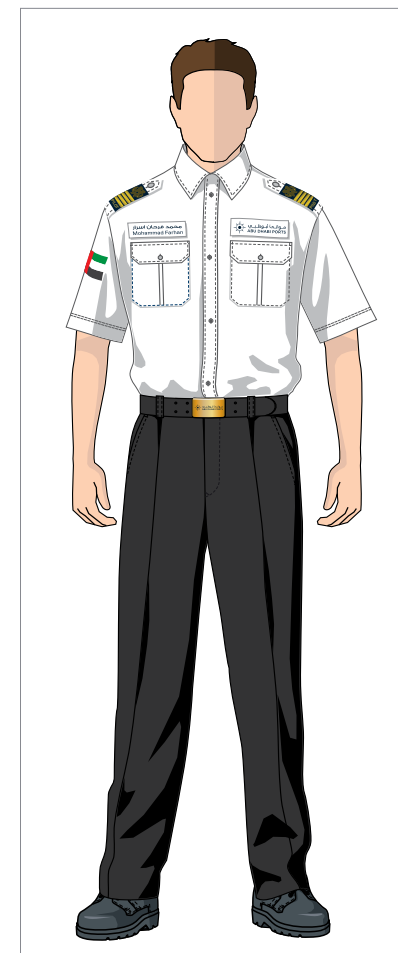
Assistant Harbor Masters

HARBOR MASTERS & ASSISTANT HARBOR MASTERS

Mandatory
logos / elements



User	Harbor Masters
Item	Shirts
Specifications	Polycot, short and long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo embroidery removable in dark blue with white background (12x3 cm) • Front left right - Name tag embroidery removable in dark blue with white background (12x3 cm) • UAE flag in right arm embroidery removable (5x2.5 cm)
Item	Trouser
Specification	100% cotton
Color	Black
Purpose	Work wear
Guidelines	<p>To be worn with:</p> <ul style="list-style-type: none"> • Epaulets ranks • Black belt with Abu Dhabi Ports logo in gold buckle • Black safety shoes • Reflective vest • White safety helmet; • Marine life vest (PFD) must be worn if within one meter of quay side or working over water





OPERATIONS

SUPERVISORS-MALE

Users

Item

Specifications

Color

Branding

Operations Supervisors / Management

Polo Shirt

100% cotton; short & long sleeve

White

- Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm)
- Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm)
- Operations to be in centered capitals under logo in dark blue embroidery
- UAE flag on right arm - embroidery (5x2.5cm)
- Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)

Item

Specifications

Trouser

Poly Cotton with two strips of 1-inch reflective strips on lower shins

Cargo patch pockets on both leg; side pockets along seams

Color

Dark blue

Purpose

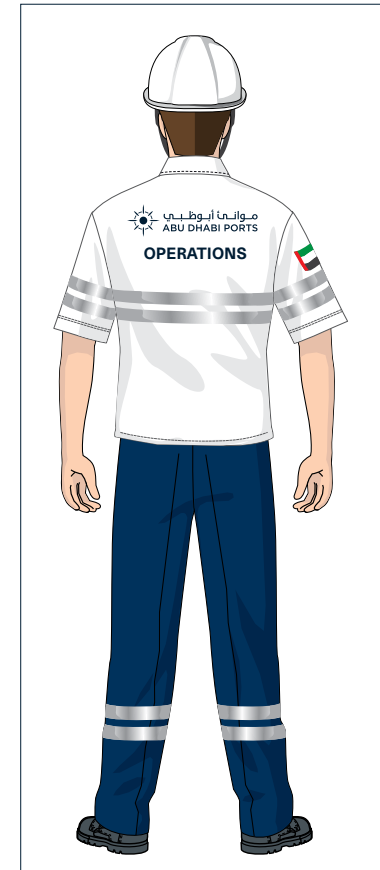
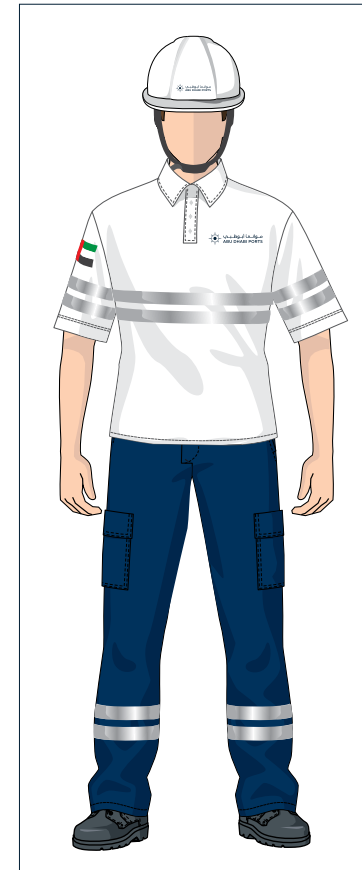
Work wear

Guidelines

To be worn along with:

- Reflective vest
- Dark blue belt with AD Ports Logo in silver buckle
- White Safety helmet with chin strap
- Black safety shoes

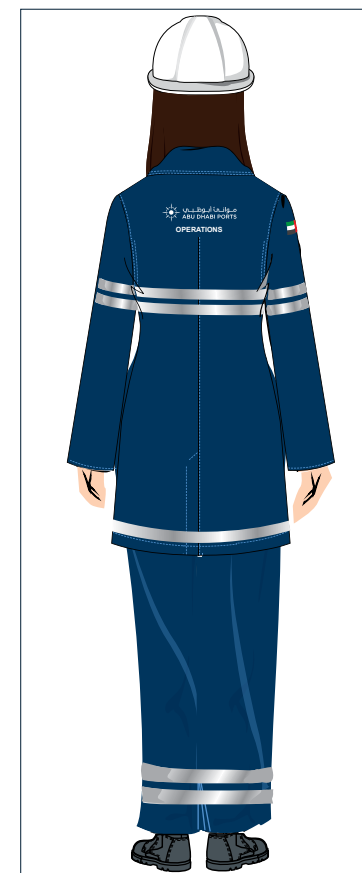
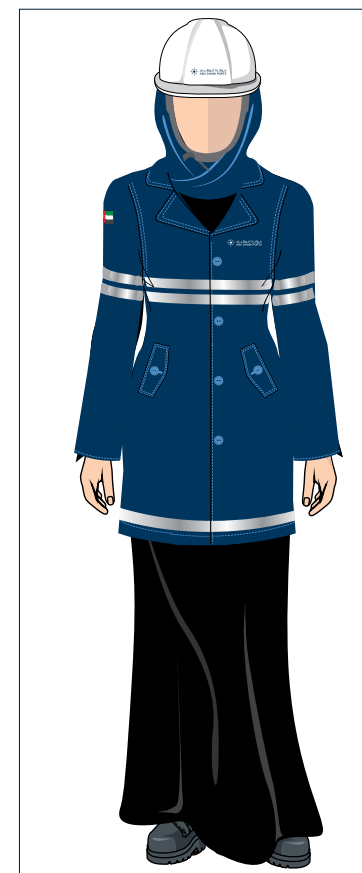
Mandatory
logos / elements



SUPERVISORS - FEMALE

Users	Supervisors & Asst. Supervisors
Specifications	Long Polycot jacket ; With two strips of 2 in reflective strips across chest and sleeve ; One strip of reflective tape four inches above hem
Color	Navy Blue - Pantone 282 C Haberdashery and finishings - blue - Pantone 279 C
Branding	<ul style="list-style-type: none"> • AD Ports Logo on front chest left • UAE flag on right sleeve, AD Ports Logo centered across back • Department name centered below Logo
Item	Operations Uniform Skirt
Specifications	Poly Cotton ; With two strips of 2 in reflective strips on lower shins Side pockets along seams ; Pencil Skirt, ankle length; pleated at back for ease of movement
Color	Navy Blue Pantone 282 C
Item	Hijab : Jersey head sock in blue pantone 279C, with attached georgette scarf in Navy Blue Pantone 282 C
Purpose	Work Wear
Guidelines	<p>To be worn along with:</p> <ul style="list-style-type: none"> • To be worn with matching uniform trousers or skirt or over abaya. • Hijab – Black , Navy • Along with black safety shoes and helmet; • Jewelry to be kept to a conservative minimum
Item	Operations Uniform Trousers
Specifications	Poly Cotton ; With two strips of 2 in reflective strips on lower shins Cargo Patch pocketson bothleg; Sidepocketsin NavyBluePantone282C

Mandatory
logos / elements



OPERATIONS CLERKS-MALE

Users

Operations Clerks ; Equipment Operators and Equivalent Positions

Item

Polo Shirt

Specifications

100% cotton; short & long sleeve

Color

White

Branding

- Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm)
- Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm)
- Operations to be in centered capitals under logo in dark blue embroidery
- UAE flag on right arm - embroidery (5x2.5cm)
- Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)

Item

Trouser

Specifications

Poly Cotton with two strips of 1-inch reflective strips on lower shins
Cargo patch pockets on both leg; side pockets along seams

Color

Dark blue

Purpose

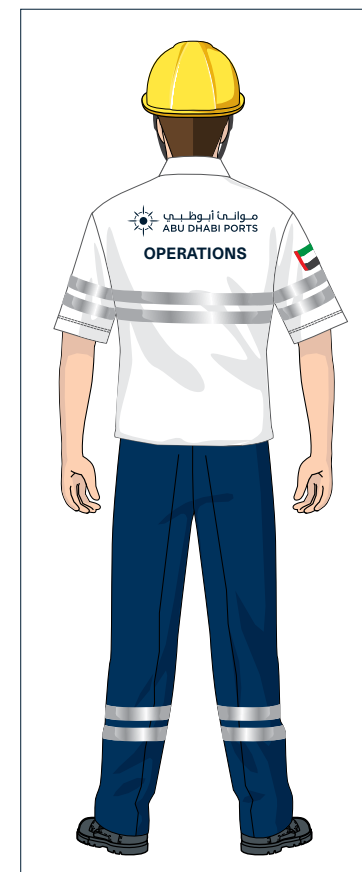
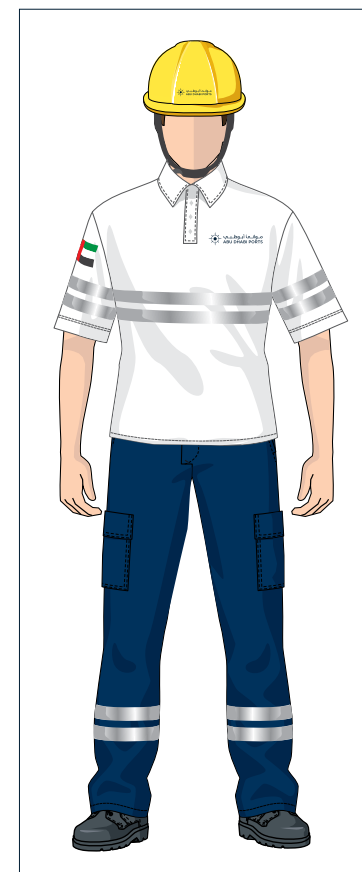
Work wear

Guidelines

To be worn along with:

- Reflective vest
- Dark blue belt with AD Ports Logo in silver buckle
- Yellow safety helmet with chin strap
- Black safety shoes

Mandatory
logos / elements



OPERATIONS CLERKS - FEMALE

Users

Operations Supervisors & Asst. Supervisors

Specifications

Long Polycot jacket ; With two strips of 2 in reflective strips across chest and sleeve ; One strip of reflective tape four inches above hem

Color

Grey - Pantone Cool Gray 8 C

Haberdashery and finishings - blue - Pantone 279 C

Branding

- AD Ports Logo on front chest left
- UAE flag on right sleeve
- AD Ports Logo centered across back
- Department name centered below Logo

Item

Operations Uniform Skirt

Specifications

Poly Cotton ; With two strips of 2 in reflective strips on lower shins ; Side pockets along seams ; Pencil Skirt, ankle length; pleated at back for ease of movement

Color

Grey - Pantone Cool Gray 8 C

Item

Operations Uniform Trousers

Specifications

Poly Cotton ; With two strips of 2 in reflective strips on lower shins ; Cargo Patch pockets on both leg ; Side pockets

Item

Hijab

Jersey head sock in blue pantone 279C, with attached georgette scarf in Grey - Pantone Cool Gray 8 C

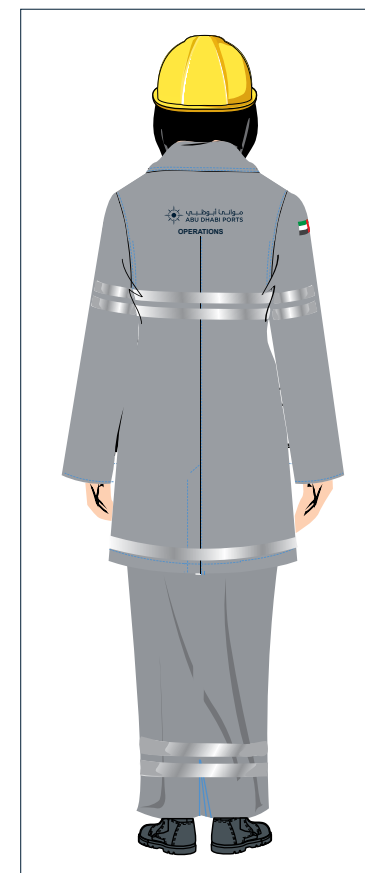
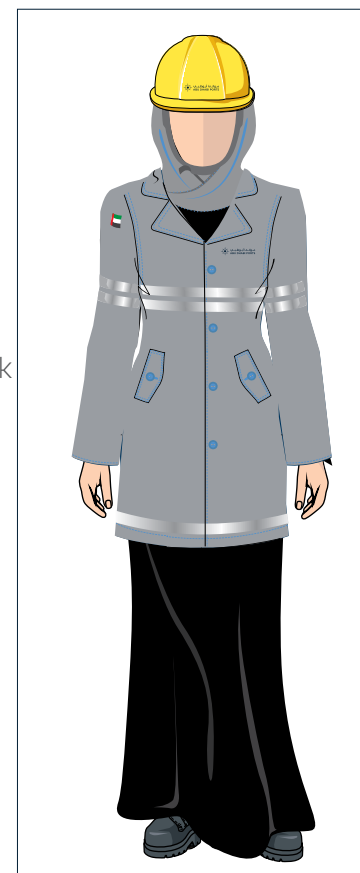
Purpose

Work Wear

Guidelines

- To be worn with matching uniform trousers or skirt or over abaya.
- Hijab – Black , Grey
- Along with black safety shoes and helmet with chin strap;
- Jewelry to be kept to a conservative minimum
- AD Ports ID card to worn visibly at all times

Mandatory
logos / elements





ASSET MANAGEMENT

ASSET MANAGEMENT

Mandatory
logos / elements



User Asset Management Management, Planners, Supervisors and Admin

Item Polo Shirt

Specifications 100% cotton; short & long sleeve

Color White

- Branding**
- Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm)
 - Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm)
 - Asset Management to be in centered capitals under logo in dark blue embroidery
 - UAE flag on right arm - embroidery (5x2.5cm)
 - Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)

Item Trouser

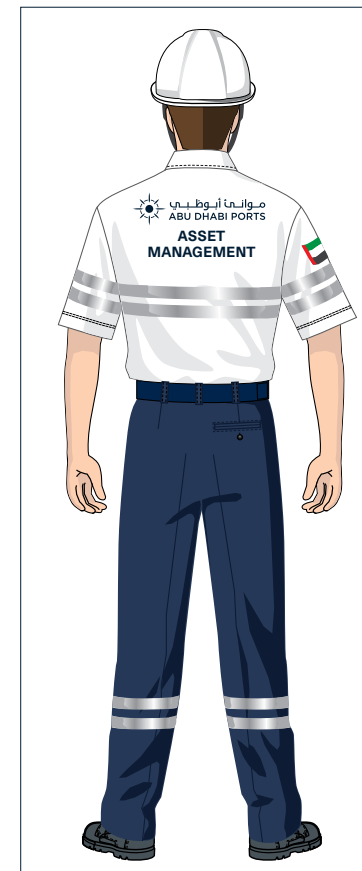
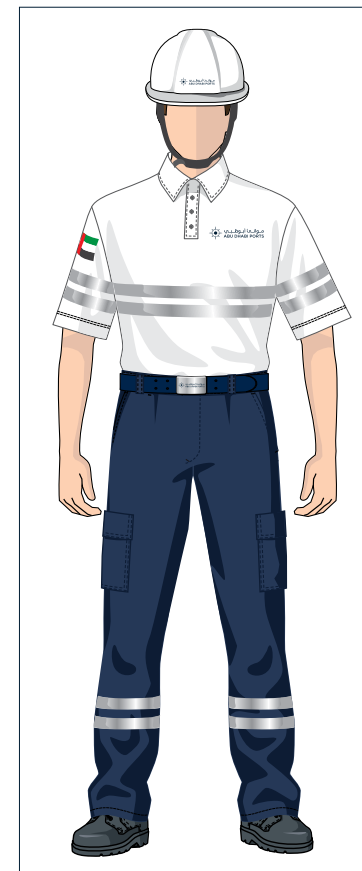
Specifications Poly Cotton with two strips of 1-inch reflective strips on lower shins
Cargo patch pockets on both legs; side pockets

Color Dark blue

Purpose Work wear

Guidelines To be worn along with:

- Reflective vest
- Dark blue belt with AD Ports Logo in silver buckle
- White safety helmet with chin strap
- Black safety shoes





TECHNICAL

TECHNICAL-MALE

Users

Item

Specifications

Color

Branding

Technical Supervisors / Management/ Planners

Polo Shirt

100% cotton; short & long sleeve

White

- Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm)
- Back center - Abu Dhabi Ports logo in dark blue embroidery (26x7 cm)
- Technical to be in centered capitals under logo in dark blue embroidery
- UAE flag on right arm - embroidery (5x2.5cm)
- Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)

Item

Specifications

Trouser

Poly Cotton with two strips of 1-inch reflective strips on lower shins

Cargo patch pockets on both leg; side pockets along seams

Color

Dark blue

Purpose

Work wear

Guidelines

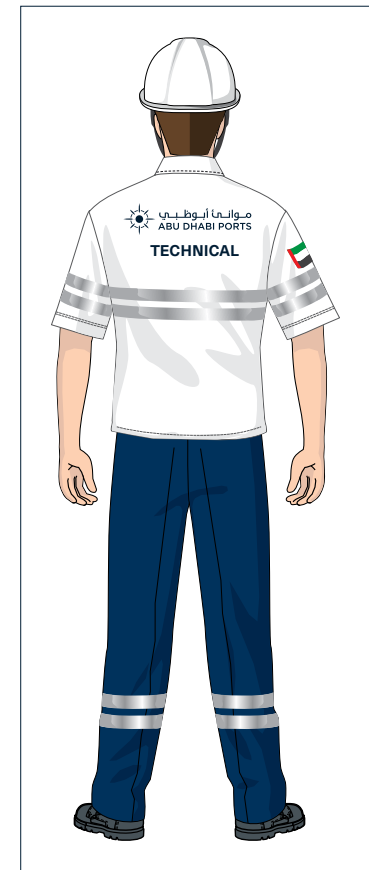
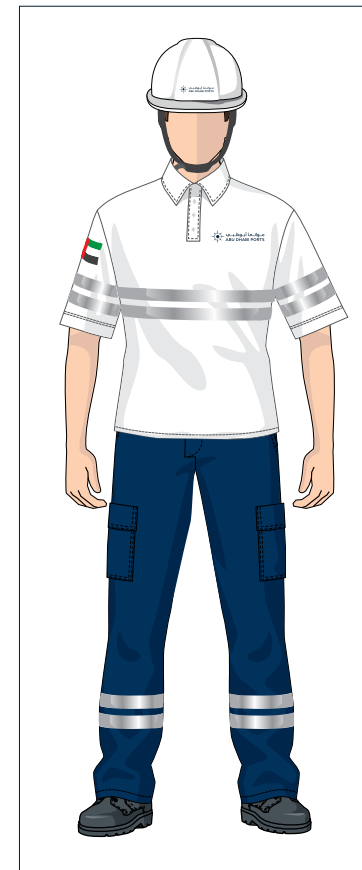
To be worn along with:

- Reflective vest
- Dark blue belt with AD Ports Logo in silver buckle
- White Safety helmet with chin strap
- Black safety shoes

Mandatory
logos / elements



موانئ أبوظبي
ABU DHABI PORTS



TRAINEES

Users	Trainees
Item	Polo Shirt
Specifications	100% cotton; short & long sleeve
Color	Orange
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo in white embroidery (12x3 cm) • Back center - Abu Dhabi Ports logo in white embroidery (26x7 cm) • Trainee to be in centered capitals under logo in white embroidery • UAE flag on right arm - embroidery (5x2.5cm) • Two one inches reflective strip, with one inch gap, around torso and sleeves (biceps)
Item	Trouser
Specifications	<p>Poly Cotton with two strips of 1-inch reflective strips on lower shins</p> <p>Cargo patch pockets on both legs; side pockets along seams</p>
Color	Dark blue
Purpose	Work wear
Guidelines	<p>To be worn along with:</p> <ul style="list-style-type: none"> • Reflective vest • Dark blue belt with AD Ports Logo in silver buckle • Orange safety helmet with chin strap • Black safety shoes

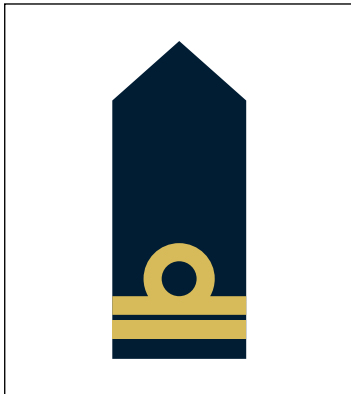
Mandatory
logos / elements



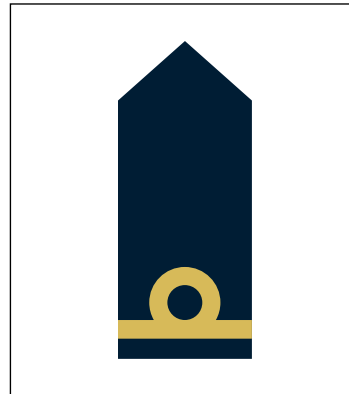


SAFEEN

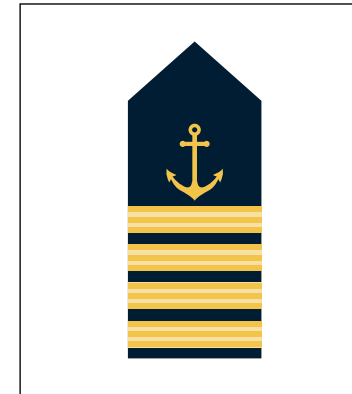
SAFEEN - EPAULETS



VTS Supervisors



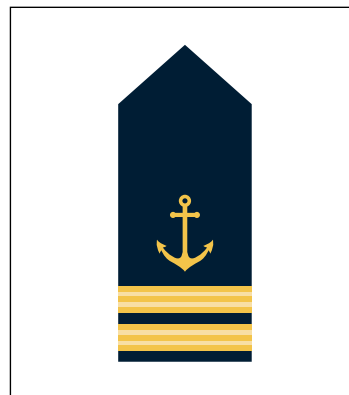
VTS Operators



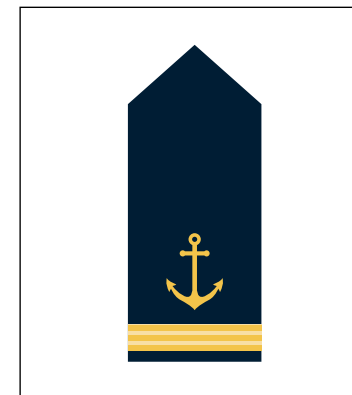
Pilots



Tug Masters



Pilot Boat Skippers



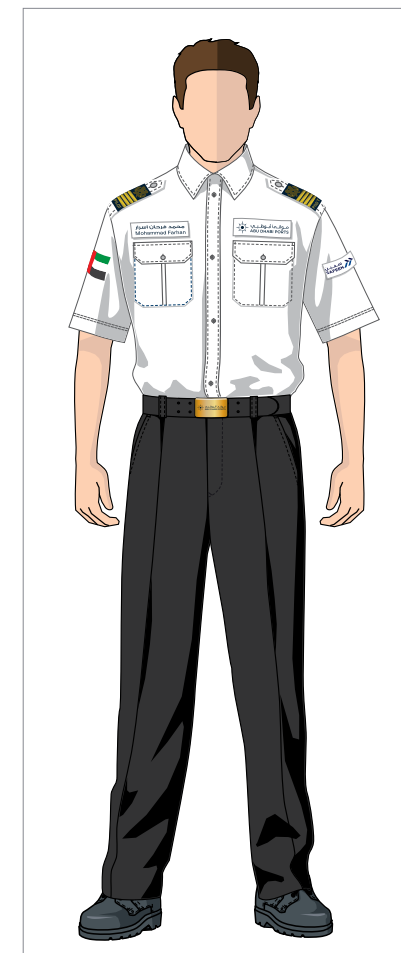
Speed Boat Skippers

SAFEEN UNIFORM

Mandatory
logos / elements



User	SAFEEN (Pilots / Skippers / Vessel Traffic System Officers)
Item	Shirts
Specifications	Polycot, short and long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports Logo embroidery in dark blue with white background removable (12x3 cm) • Front chest right - Names in dark blue embroidery with white background removable (12x3 cm) • UAE flag in right arm embroidery removable (5x2.5cm) • SAFEEN logo on left sleeve; Dark blue embroidery on white background, removeable • Back center - Safeen logo in dark blue on white background removable (8x3 cm)
Item	Trouser
Specification	100% cotton
Color	Black
Purpose	Work wear & official event
Guidelines	<p>To be worn with:</p> <ul style="list-style-type: none"> • Epaulets ranks • Black belt with Abu Dhabi Ports logo in gold buckle • Black safety shoes • Reflective vest • White safety helmet • Marine life vest (PFD) must be worn if within one meter of quay side or working over water

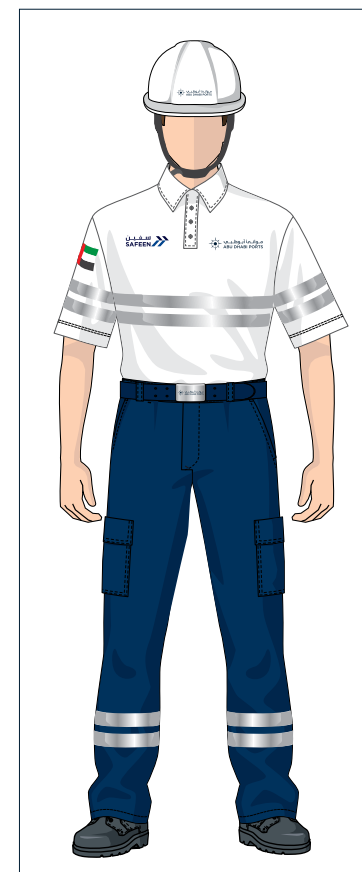


ATON & DIVING SUPERVISORS

Mandatory
logos / elements



User	Aton & Diving Supervisors
Item	Polo Shirts
Specifications	100% cotton; short & long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo in dark blue embroidery (12x3 cm) • Front chest right - SAFEEN logo in dark blue embroidery (12x3 cm) • Back center - SAFEEN logo in dark blue embroidery (26x7 cm) Aton & Diving to be in centered capitals under logo in dark blue embroidery • UAE flag on right arm (5x2.5cm) • Two one inches reflective strip, with to one inch gap, around torso and sleeves (biceps)
Item	Trouser
Specifications	<p>Poly Cotton with two strips of 1-inch reflective strips on lower shins</p> <p>Cargo patch pockets on both leg; side pockets along seams</p>
Color	Dark blue
Purpose	Work wear
Guidelines	<p>To be worn along with:</p> <ul style="list-style-type: none"> • Reflective vest • Dark blue belt with AD Ports Logo in silver buckle • White safety helmet with chin strap • Black safety shoes • Marine life vest (PFD) must be worn if within one meter of quay side or working over water

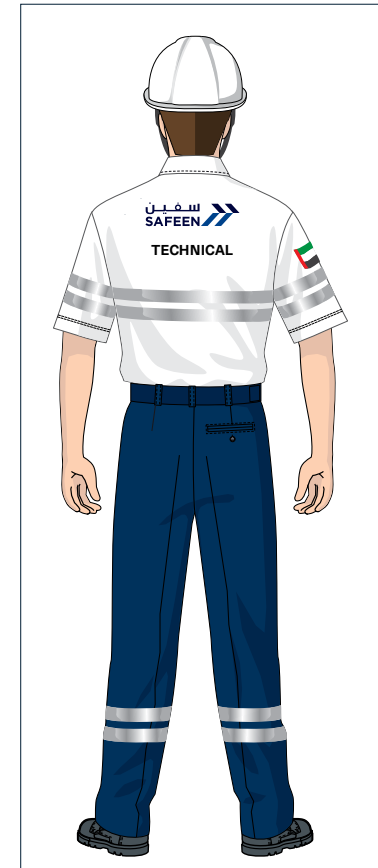
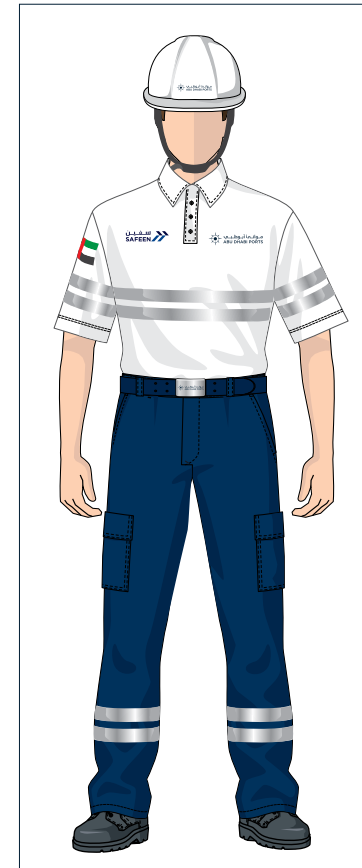


TECHNICAL SUPERVISORS

Mandatory
logos / elements



User	Technical Supervisors
Item	Polo Shirt
Specifications	100% cotton; short & long sleeve
Color	White
Branding	<ul style="list-style-type: none"> • Front chest left - Abu Dhabi Ports logo (12x3 cm) embroidery in single color white • Front chest right - SAFEEN logo (12x3) embroidery in single color white • Back center - SAFEEN logo in white embroidery (26x7 cm) • Technical Supervisor to be in centered capitals under logo in white embroidery • UAE flag on right arm - embroidery (5x2.5cm) • Two one inches reflective strip, with to one inch gap, around torso and sleeves (biceps)
Item	Trouser
Specifications	<p>Poly Cotton with two strips of 1-inch reflective strips on lower shins</p> <p>Cargo patch pockets on both leg; side pockets along seams</p>
Color	Dark blue
Purpose	Work wear
Guidelines	<p>To be worn along with:</p> <ul style="list-style-type: none"> • Reflective vest • Dark blue belt with AD Ports Logo in silver buckle • White safety helmet with chin strap • Black safety shoes





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