



موانئ أبوظبي  
ABU DHABI PORTS

# **Khalifa Port Pilotage Directions**

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## Definitions

In these Directions and Schedules the following expressions shall have the following meanings:

- 1 'The Authority' or 'Pilotage Authority' means the Abu Dhabi Ports Company (ADPC)
- 2 'Port' means within the port limits of Khalifa Port.
- 3 'Pilot' means a pilot licensed by ADPC.
- 4 'Master' means a ship officer who is competent and licensed to command and duly assigned by the ship owner to account for a ship.
- 5 'Pilotage Exemption Certificate' "PEC" means a certificate issued by The Authority to a ship's master exempting a vessel from compulsory pilotage when personally navigated by that master.
- 6 'Applicant' means a Master applying for a PEC.
- 7 'Master's Certificate of Competency' includes a local, national or international certificate of competency, including current and valid endorsement(s) issued by a competent Administration, allowing the Holder to take charge of the class of vessel being navigated.
- 8 'Holder' means the holder of a valid PEC certificate
- 9 'Tug assistance' means tug(s) pushing alongside or connected to the vessel and providing towing assistance.
- 10 'Vessel' includes tugs with tows, where the LOA is measured between the bow of the towing vessel to stern of the last vessel towed.
- 11 'Hazardous Goods' means goods with a potential to cause harm or damage to persons, other living organisms, property or the environment.
- 12 'LOA' means the length overall of a vessel.

## Schedule No1

### DIRECTIONS

The following Pilotage Directions will apply to vessels bound to and from Khalifa Port.

#### 1. Compulsory Pilotage

Pilotage within the port limits of Khalifa Port is compulsory for vessels navigating, moving or shifting berth as follows:

All vessels  $\geq 100\text{m LOA}$

All vessels carrying hazardous goods in bulk  $\geq 60\text{m LOA}$

All passenger vessels carrying more than 12 Passengers  $\geq 24\text{m LOA}$

#### 2. Allocation of Pilots

A licensed pilot may be accompanied by a pilot under training or another pilot to assist him.

In exceptional circumstances, because of the design or size of the vessel or in exceptional weather conditions, the Harbour Master may allocate two licensed pilots to a vessel.

#### 3. Exemptions from compulsory pilotage:

Warships and vessels designated for public service or owned, used or managed by the UAE Government, or any of its public bodies or organisations, are exempt from compulsory pilotage.

#### 4. Pilotage Exemption Certificates (PECs)

Masters of vessels subject to compulsory pilotage may apply for and be issued with Pilotage Exemption Certificates (PEC) for Khalifa Port, subject to the conditions set out in Schedule 4.

A PEC will only be issued to a Master for a named vessel, or vessels, where the vessels are of similar size, with similar engines and steering and with similar manoeuvring characteristics.

## Schedule No2

### 2.1 Pilot Boarding Station

The Inner pilot boarding station for Khalifa Port is centered on position:

24° 56.20N    54° 35.61E

The Outer pilot boarding station for Khalifa Port is centered on position:

25° 02.0N    54° 39.0E

### 2.2 Pilot Boarding Arrangements

Pilot boarding arrangements will be confirmed by Khalifa Port Control Station.

Khalifa Port Control VHF Channels 16 and 13

## **Schedule No3**

### **ETA's and ETD's**

#### **3.1 Estimated time of arrival (ETA) at pilot boarding station**

Vessels bound to Khalifa Port requiring the services of a pilot shall give Khalifa Port Control Station 12hrs advance notification, including the ETA and maximum draft. A further ETA shall be sent to Khalifa Port Control Station no later than 4 hours prior to arrival at the pilot boarding point

#### **3.2 Estimated time of departure (ETD) or vessels moving within the pilotage area**

Outward vessels or vessels moving within Khalifa Port, which require the services of a pilot shall give Khalifa Port Control Station 12 hours notice confirmed by no less than 4 hours notice of their estimated time of departure (ETD)

#### **3.3 Failure to comply with ETA / ETD requirements**

Vessels failing to provide an ETA or ETD, in the required time scale, may be delayed in the event of a pilot being unavailable.

## **Schedule No4**

### **Pilot Exemption Certificates**

- 4.1 CONDITIONS FOR THE ISSUE OF A PEC
- 4.2 APPLICATION FOR PEC - CONDITIONS AND QUALIFICATIONS
- 4.3 EXAMINATION AND ASSESSMENT
- 4.4 PEC REQUIRED DOCUMENTS
- 4.5 VALIDITY OF PEC
- 4.6 EXCLUSIONS INDEMNITY AND REPORTING

Annex 1 - PEC Application Form

Annex 2 - Piloting attendance form.

#### 4.1 CONDITIONS FOR THE ISSUE OF A PEC

The Authority, in exercising the powers invested in it by the Transport Regulations (General and Port Operations) 2010, shall grant a PEC to the Master of a Vessel within the Port provided the conditions set out below are met.

#### 4.2 APPLICATIONS FOR PEC - CONDITIONS AND QUALIFICATIONS

##### 4.2.1 Each PEC Applicant/ Holder must:

- 4.2.1.1 Hold a Masters' Certificate of Competency enabling him to serve as Master of the Vessel concerned.
- 4.2.1.2 Be the Master of the Vessel which he will be piloting within the Port.
- 4.2.1.3 Be less than 65 years of age.
- 4.2.1.4 Provide a medical certificate testifying to his physical fitness to carry out his duties as Master.

##### 4.2.2 Qualifying and Assessment Trips for Vessels

- 4.2.2.1 Masters of Vessels must have made the number of qualifying and assessment trips specified below, accompanied by a pilot in the Port, or as a PEC Holder, within the period of the current twelve months.
- 4.2.2.2 An Applicant for a PEC in Khalifa Port must complete six inward and six outward trips, of which at least two inward and two outward trips must be undertaken during the hours of darkness, within the previous 12 months.
- 4.2.2.3 For the purposes of these Directions a trip will mean an inward or outward passage to or from the respective port and/or berth to or from the pilot landing/boarding station as appropriate. Moves between berths will not be regarded as a trip for this purpose.

- 4.2.2.4 A Pilot appointed by The Authority will monitor and evaluate the Master's skill and performance in navigation, collision avoidance, ship handling and berthing /unberthing operations to determine the Master's ability to navigate and manage the vessel safely.
- 4.2.2.5 Applicants for a PEC will be required to attend Khalifa Port Control Station to undertake familiarization with VTS procedures and practices
- 4.2.2.6 Masters seeking a PEC and who expect to use tug assistance during berthing and unberthing manoeuvres will have to seek an endorsement to their PEC. They will be required to demonstrate their knowledge and ability to direct tug assistance in a safe and appropriate manner and to undertake familiarization trips on suitable tugs.

#### 4.3 EXAMINATION AND ASSESSMENT

- 4.3.1 Once the Master of a Vessel has satisfied the requirements set out in Condition 4.2, he will be required to undertake and pass an appropriate written/and or oral examination set by The Authority.
- 4.3.2 The Authority shall appoint examiners who shall examine the Applicant on his knowledge of the local navigation of the Port for which a PEC is sought, the course and distance between any two places within the port, the rise and set of tides, the depths and character of soundings, the best anchorages, the sandbanks, rocks, shoals and other navigation hazards and dangers, landmarks, characteristics of buoys, beacons and lights within the port, VTS traffic control requirements, other local regulations, procedures, safe practices, Notices to Mariners and any other matters that the examiners consider to be appropriate.



#### 4.4 PEC REQUIRED DOCUMENTS

Each Applicant must submit following documents required for issuance of PEC certificate with the application form issued by the Authority.

- 4.4.1 The original plus one copy of the Masters' Certificate of Competency
- 4.4.2 Copy of the Vessel's Certificate of Registry
- 4.4.3 Seaman's book or other proof of sea service
- 4.4.4 Proof of Identity
- 4.4.5 Medical fitness certificate
- 4.4.6 A completed application form (Annex 1)
- 4.4.7 Piloting attendance form (Annex 2)
- 4.4.8 Photographs ( 2 x passport size )
- 4.4.9 A letter from the ship's agent confirming the applicant's request and
- 4.4.10 Undertaking to pay the fee.

#### 4.5 VALIDITY OF PEC

- 4.5.1 Validity of PEC is for 12 consecutive calendar months from the date of issue or until the date of expiry of the Masters Certificate, whichever is the sooner.
- 4.5.2 Exempted Masters who sign-off and sign-on again from / to the vessel(s) as specified in his PEC Certificate, will continue to be exempted from the requirement to take a Pilot until the expiry date of his PEC.
- 4.5.3 An application to the Issuing Authority for renewal of the existing PEC can be applied for provided that all requirements are met as per these Conditions

- 4.5.4 The Authority, at its discretion, reserves the right to suspend or withdraw a PEC whenever it deems necessary to ensure safety or security within the port.

#### 4.6 EXCLUSIONS, INDEMNITY AND REPORTING

- 4.6.1 Pilotage will be provided until the PEC is issued.
- 4.6.2 All other port charges will remain payable and their collection will continue unaffected by the issue of a PEC.
- 4.6.3 A Master holding a PEC, requiring berthing Tug assistance, must engage a pilot or have adequate training and experience with tug operations. PECs may be endorsed accordingly.
- 4.6.4 The ship's operator must ensure that the ship's Master and appointed Agent inform the Authority whenever there is change of Master and when the relieving Master does not have a PEC and hence make a request for a pilot.
- 4.6.5 PECs are not transferable between vessels unless each ship is named on the certificate

**Annex 1**
**APPLICATION FOR ISSUE OR RENEWAL OF A PILOTAGE EXEMPTION CERTIFICATE FOR KHALIFA PORT**

PERSONEL DETAILS					
1	Surname	Forenames			
2	home address				
	Telephone				
3	Date of birth	4	Age	5	Nationality
6	Grade of Certificate of Competency and details and dates of all endorsements :			7	Issued by
8	Number of Certificate:	9	Date of original issue and date of Revalidation of Certificate:		
EXPERIENCE					
10	Number of passages made as Master through each area over the past twelve (12) months: (This application should be accompanied by the <b>Pilot Attendance and PEC Tripping Record</b> )				

PILOTAGE EXEMPTION APPLICATION						
12	Details of each vessel for which experience has been gained and an Exemption Certificate is applied for:					
	Name of Vessel /Class of Vessel*	Owner name and address:	Type / IMO No:	LOA (m)	Max Draught (m)	Comments

Date attended VTS Familiarisation (Please state at which Port)	Date and place attended tug berthing/unberthing familiarisation+:

Details of Existing Pilotage Certificates				
13	Date Granted:	Expiry Date:	Exemption Certificate No:	Port:

Declaration			
14	I hereby declare that the application information is correct and I confirm;		
a	<b>I have studied and am familiar with the following</b>	<b>Tick To confirm</b>	<b>Date of most recent edition / notice</b>
	1. All current local Regulations		
	2. Most recent Notices to Mariners		
b	I have satisfactory working knowledge of the English language:  Name..... Signed .....  Date.....		
15	The Ship's Owner or an Agent representing the Owner must sign applications below:		
	It is confirmed that the information given in this application for a Pilotage Exemption Certificate or Renewal of a Pilotage Exemption Certificate is correct.  For and behalf of .....  Signed ..... Name.....  Position..... Date.....		
	Company Address:  Telephone number:		
nb	<i>The issue of a PEC is dependent upon an applicant completing at least six inward and six outward passages, of which two trips inwards and two trip outwards must be undertaken in hours of darkness, within a specific area over the past twelve months.</i>		
*	<i>Applicants for a PEC for different vessels in the same class will only be accepted if each vessel in the class has identical dimensions, equipment and handling characteristics.</i>		
+	<i>Applicants who require assistance from tugs to berth or unberth their ship must demonstrate knowledge and experience of working with harbour tugs.</i>		

Annex 2



## ***PILOTAGE ATTENDANCE AND PEC TRIPPING RECORD***

This document acts as evidence of Ships' Masters having acted as a pilot under the supervision and guidance of a licensed pilot, within the port limits of Khalifa Port or piloted their ship in accordance with the conditions of a Pilotage Exemption Certificate.

Name :	DOB	Nationality	
Grade of Certificate of Competency :	Issued by:	Valid from:	Valid Till:
PEC Number (When applicable)	Khalifa Port	Valid from:	Valid to:
Vessel name:	Port of Registry:	IMO No.	

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